

# 2023 Artist Agreement - Sandia Heights Artists

## 1.0 Mission and Purpose

The mission of the Sandia Heights Artists (SHA) is to promote and support the arts by providing an open and welcoming venue for artists residing in Sandia Heights and the surrounding community.

SHA is a volunteer member-run organization, and all members participate in planning and preparation of the annual Studio Tour held in the Sandia Heights neighborhood every September.

## 2.0 Membership

The membership year is April 1, 2023 through March 31, 2024.

SHA consists of resident members and guest members. The maximum number of resident and guest members for the next membership year may be determined by the SHA Steering Committee prior to the start of the year to allow for effective Studio Tour planning and coordination.

## 2.1 Benefits

All members, resident or guest, are entitled to:

- Participation in the Studio Tour in September
- Participation in other SHA events, which may include Preview Night and the rotating exhibit at Tramway Plaza, through the duration of the membership year
- Advertising and promotion of SHA events provided in electronic, print, and/or broadcast media
- A profile on the SHA website including up to 5 photos, artist statement, and links to website and social media profiles, through the duration of the membership year

## 2.2 Membership Types

Resident Members:

- Must live in the Sandia Heights neighborhood as defined by the Sandia Heights Homeowners Association
- Are eligible for membership without any jury requirements, but must meet the artwork standards defined in Section 3.0
- Must submit the artist registration form and resident membership fee of \$125 by April 1
- May volunteer their home as a Studio Tour stop (as space and flow of tour route allows), or be assigned to a stop hosted by another resident member. Stops must be able to accommodate 3-4 artist displays inside and/or outside the residence.

Guest members:

- Must submit a membership application by April 1, and will be notified of acceptance by May 1.
- Must be selected by the jury committee consisting of resident members
- Must reapply annually to continue membership
- Have no geographical restrictions, but must not live at such a distance that they are unable to participate in preparation for the tour through attendance at monthly meetings through September
- If accepted by the jury, must submit the guest membership fee of \$125 within two weeks of notification of acceptance.
- Will be assigned to a Studio Tour stop location hosted by a resident member.
- Jury criteria for guest members includes:

- Quality and originality of work
- Ability to attract a customer following
- Diversity of mediums and styles included in the Studio Tour
- Contribution to previous SHA events and committees (for returning guest applicants)
- Any additional criteria as defined by the jury committee

### **2.3 Joint Memberships**

Joint memberships may be provided under a single membership fee, provided all joint artists collaborate equally on the work displayed at SHA events. A joint membership is provided a single space in the tour brochure and on the website.

### **2.4 Refunds**

The membership fee is fully refundable until the membership year begins on April 1, after which refund requests must be approved by a majority vote of SHA members. In the case the Studio Tour is canceled, SHA will endeavor to refund all paid artists to the extent possible after all invoices are paid.

### **3.0 Artwork Standards**

All artwork displayed at SHA events must be the artist's own original work or reproductions of the artist's original work. Work created from commercially available kits is not permitted.

### **4.0 Responsibilities**

All SHA members are expected to:

- Support the mission and purpose of SHA
- Make a reasonable attempt to attend the regular meetings of the SHA from April through September
- Actively participate in one or more committees planning SHA events (see attached committee responsibility list)
- Promote SHA events through their own social media, galleries, and/or contact lists
- Be responsible for their own sales, taxes, insurance, etc. during the tour
- Provide a donation to the local arts-related charity annually selected by SHA
- Participate in the Studio Tour and remain open all days/hours of the tour.
- Be respectful of the tour stop host's home
- Participate in Preview Night on September 7, 2023

Artists who do not fulfill the obligations listed above will not be accepted for membership the following year, unless waived by the SHA Steering Committee.

Tour Stop hosts are not responsible for any theft or damage to artists' display, artwork, or personal belongings during the tour or overnight during tour dates. All artists agree to hold harmless SHA, its officers, and its members, from any claims whatsoever arising from the SHA Studio Tour and other SHA events, or from the cancellation of any SHA event if cancellation is deemed warranted by SHA.

### **5.0 Amendments**

Amendments to this agreement may be made by majority vote of the SHA members.

### **6.0 Attachments:**

Officer and Committee Responsibilities List